

PLACER COUNTY LOCAL AGENCY FORMATION COMMISSION

COMMISSIONERS:

Cindy Gustafson
Chair (County)

Joshua Alpine
Vice-Chair (Special
District)

Trinity Burruss
(City)

Dan Karleskint
(City)

Shanti Landon
(County)

Susan Rohan
(Public)

Vacant
(Special District)

ALTERNATE COMMISSIONERS:

Judy Friedman
(Special District)

Jim Holmes
(County)

Jenny Knisley
(City)

Cherri Spriggs
(Public)

COUNSEL:

Michael Walker
General Counsel

STAFF:

Michelle McIntyre
Executive Officer

Amy Engle
Commission Clerk

MINUTES OF THE LOCAL AGENCY FORMATION COMMISSION OF PLACER COUNTY

August 21, 2024 4:00 PM

PLACER COUNTY ADMINISTRATIVE BUILDING BOARD OF SUPERVISORS' CHAMBERS AND VIA REMOTE CALL-IN

175 FULWEILER AVE
AUBURN, CA 95603

1. CALL TO ORDER AND SALUTE TO THE FLAG

Commissioner Holmes led the salute to the flag at 4:00 PM.

2. ROLL CALL

Present Commissioners: Joshua Alpine, Cindy Gustafson, Dan Karleskint, Shanti Landon, Susan Rohan

Present Alternate Commissioners: Judy Friedman (arrived at 4:05 PM, remote, voting as special district member), Jim Holmes

Not Present: Commissioner Trinity Burruss, and Alternate Commissioners David Bass, Jenny Knisley, Cherri Spriggs

Staff Present: Amy Engle, Commission Clerk, Michelle McIntyre, Executive Officer, Amanda Ross, Interim Assistant Executive Officer, Michael Walker, Legal Counsel

3. APPROVAL OF THE AGENDA

There were no changes to the agenda.

Commissioner Rohan motioned to approve the August 21, 2024, agenda, second by Commissioner Alpine. The motion was unanimously approved (6-0-1-0).

Yes: Alpine, Friedman, Gustafson, Karleskint, Landon, Rohan
No: None
Absent: Burruss
Abstain: None

4. PUBLIC COMMENTS

There were no public comments.

5. CONSENT

A. Minutes – June 12 & July 10 Commission Meetings; June 4 & July 16 Strategic Planning Special Meetings; July 22 Special Meeting.

B. Financial Reports – June 2024

C. LAFCO Project No. 2023-04: Rocklin Service Review and Sphere of Influence Study. Request a contract amendment to increase the budget by \$10,000.

D. Project Status Report

There were no public comments.

Commissioner Rohan motioned to approve the July 10, 16, and 22nd minutes second by Commissioner Landon. The motion was approved (5-0-1-0).

Yes: Alpine, Gustafson, Karleskint, Landon, Rohan
No: None
Absent: Burruss
Abstain: None

Commissioner Karleskint motioned to approve the June 4 and 12th minutes, second by Commissioner Landon. The motion was approved (4-0-1-1).

Yes: Alpine, Gustafson, Karleskint, Landon, Rohan
No: None
Absent: Burruss
Abstain: Rohan

Commissioner Alpine motioned to approve the remaining items 5B, 5C, and 5D from the August 21, 2024, consent calendar second by Commissioner Karleskint. The motion was approved (4-0-1-1).

Yes: Alpine, Friedman (arrived 4:05 PM), Gustafson, Karleskint, Landon, Rohan
No: None
Absent: Burruss
Abstain: Rohan

8. PUBLIC HEARING ITEMS

Resolution 24-07

- A. **LAFCO Project No. 2022-01: Reorganization of Meeks Bay Fire Protection District (MBFPD) and North Tahoe Fire Protection District (NTFPD)** Action 1: NTFPD Sphere of Influence (SOI) Update and Amendment. The Commission will consider a SOI update and amendment for the NTFPD as a first step toward reorganizing the NTFPD and MBFPD.

Ms. Ross provided the Commission with a presentation and staff recommendation for the NTFPD SOI Update.

There were no public comments.

Commissioner Landon motioned to approve the sphere of influence update for North Tahoe Fire Protection District by adopting Resolution 24-07, second by Commissioner Alpine. The motion was unanimously approved by roll call vote (6-0-1-0).

Yes: Alpine, Friedman, Gustafson, Karleskint, Landon, Rohan
No: None
Absent: Burruss
Abstain: None

Resolution 24-08

- B. **LAFCO Project No. 2022-01: Reorganization of Meeks Bay Fire Protection District (MBFPD) and North Tahoe Fire Protection District (NTFPD)** Action 2: The Commission will consider the reorganization of the NTFPD and MBFPD with the concurrent dissolution of the MBFPD and annexation to the NTFPD. The NTFPD will be the successor agency.

An amended Resolution 24-08 was provided to the Commission.

Ms. Ross provided the Commission with a presentation and staff recommendation for MBFPD and NTFPD reorganization.

NTFPD Chief Leighton provided public comments.

Ed Miller, president of MBFPD, provided public comments via phone-in.

José Henriquez, Executive Officer of Sacramento LAFCO and previous Executive Officer of El Dorado LAFCO, provided public comments via Zoom.

Commissioner Karleskint motioned to approve the reorganization of Meeks Bay Fire Protection District and North Tahoe Fire Protection District by adopting Resolution 24-08, second by Commissioner Friedman. The motion was unanimously approved by roll call vote (6-0-1-0).

Yes: Alpine, Friedman, Gustafson, Karleskint, Landon, Rohan
No: None

Absent: Burruss
Abstain: None

7. BUSINESS ITEMS

A. Update to Placer LAFCO's Conflict of Interest Code

Mr. Walker provided the Commission with an overview of the proposed changes to the LAFCO conflict of interest code.

There was no public comment.

Commissioner Landon motioned to approve the updated conflict of interest code, second by Commissioner Alpine. The motion was unanimously approved by roll call vote (6-0-1-0).

Yes: Alpine, Friedman, Gustafson, Karleskint, Landon, Rohan
No: None
Absent: Burruss
Abstain: None

B. Executive Officer's Report – The Executive Officer provided an oral report on the status of various LAFCO projects highlighting the Strategic Plan and No. 2024-02 Village 5A Annexation to Lincoln, including service reviews for Rocklin, Roseville, South Placer Municipal Utility District, and the western and east slope fire agencies.

There was no public comment.

8. CLOSED SESSION ATTENDANCE

The Commission determined the Alternate Commissioners have an “essential role to play” in the following Closed Session item to evaluate the Executive Officer's performance and thus may attend the Closed Session.

Commissioner Landon motioned to approve allowing the Alternate Commissioners to attend the Closed Session for the purpose of evaluating the Executive Officer's performance, second by Commissioner Alpine. The motion was unanimously approved by roll call vote (6-0-1-0).

Yes: Alpine, Friedman, Gustafson, Karleskint, Landon, Rohan
No: None
Absent: Burruss
Abstain: None

9. CLOSED SESSION

Closed Session pursuant to Government Code section 54957 to consider the evaluation of the performance of the Executive Officer. Continued from July 10, 2024, Commission Meeting.

10. REPORT OF CLOSED SESSION

Mr. Walker reported the Commission held the closed session as noted on the agenda evaluating the Executive Officer's performance.

11. EXECUTIVE OFFICER MERIT INCREASE

Commissioner Alpine motioned to approve a standard merit increase of 2.5% for Ms. McIntyre, second by Commissioner Rohan. The motion was unanimously approved (6-0-1-0).

Yes: Alpine, Friedman, Gustafson, Karleskint, Landon, Rohan
No: None
Absent: Burruss
Abstain: None

10. ADJOURNMENT

The next Commission meeting is scheduled for Wednesday September 11, 2024; at 4:00 PM. The meeting was adjourned at 6:43 PM.

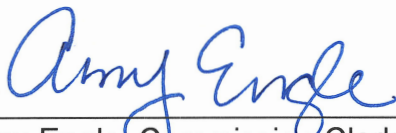
Commissioner Alpine motioned to adjourn, second by Commissioner Rohan. The motion was unanimously approved (6-0-1-0).

Yes: Alpine, Friedman, Gustafson, Karleskint, Landon, Rohan
No: None
Absent: Burruss
Abstain: None

A complete video recording of this meeting is posted to:

<https://www.placer.ca.gov/AgendaCenter/Local-Agency-Formation-Commission-14>

Submitted by:



Amy Engle, Commission Clerk

APPROVED

INITIALS: *ae*

DATE: 10/09/2024