Placer Local Agency Formation Commission
110 Maple Street Auburn, CA 95603 | (530) 889-4097

MINUTES OF THE LOCAL AGENCY FORMATION COMMISSION OF PLACER COUNTY

June 10, 2026

PLACER COUNTY ADMINISTRATIVE BUILDING
BOARD OF SUPERVISORS' CHAMBERS
AND VIA REMOTE CALL-IN

175 Fulweiler Avenue
Auburn, CA 95603

1. CALL TO ORDER AND SALUTE TO THE FLAG

   Chair Eklund opened the meeting and led a salute to the flag at 4:01 PM.

2. ROLL CALL

   Present Commissioners: Joshua Alpine, Anthony DeMattei, Whitney Eklund, Judy Friedman, Cindy Gustafson, Susan Rohan, and Stephanie Youngblood

   Present Alternate Commissioners: Cherri Spriggs and Scott Wilson

   Absent: Alternate Commissioners David Bass and Shanti Landon

   Present Staff: Amy Engle, Commission Clerk/Analyst; Amanda Ross, Acting Assistant Executive Officer; Colette Santsche, Interim Executive Officer (remote); and Michael Walker, Legal Counsel

3. REPORTS FROM STAFF

   There were no reports from Staff.

4. CHANGES AND APPROVAL OF THE AGENDA

   There were no changes to the agenda.

ACTION

Commissioner Gustafson motioned to approve the June 10, 2026, agenda, seconded by Commissioner Alpine.

The motion passed unanimously. (7,0,0,0)

Ayes: Alpine, DeMattei, Eklund, Friedman, Gustafson, Rohan, Youngblood
Noes: None
Absent: None
Abstain: None

5. PUBLIC COMMENTS

There were no public comments.

6. CONSENT ITEMS

A. **Minutes from the meeting of May 13, 2026**

B. **Financial Report April 2026**

C. **Planwest Partners, Inc. Consulting Services Agreement–Amendment No. 2:** The Commission will consider an amendment to the contract with Planwest Partners, Inc. for continued Interim Executive Officer and staffing support services.

D. **South Fork Consulting LLC On-Call Staffing Agreement–Amendment No. 6:** The Commission will consider an amendment to the contract with South Fork Consulting LLC for continued on-call staffing services.

E. **RSG, Inc. As-Needed Planning Consulting Services–Amendment No. 1:** The Commission will consider an amendment to the "As-Needed Planning Consulting Services" contract with RSG, Inc. to extend the term of the contract through December 31, 2026.

G. **LAFCo Project No. 2024-06 Eastern Placer County Fire and EMS Providers Service Review and Sphere of Influence Study–Phase 1–Contract Amendment No. 2:** The Commission will consider an amendment to the "2024-06 Eastern Placer County Fire and EMS Providers Service Review and Sphere of Influence Study - Phase 1" agreement with ESCI to extend the term of the contract through December 31, 2026.

H. **Memorandum of Understanding (MOU) with the Placer County Auditor-Controller for Fiscal Year 2026-2027 Services:** The Commission will consider approval of the annual agreement with the Placer County Auditor-Controller for centralized financial, accounting, and payroll services for Fiscal Year 2026-27.

Legal Counsel requested a clarification that Item 6D include the contract term end date of June 30, 2027, in the staff recommendation.

Commissioner Gustafson requested Item 6F pulled for separate discussion.

Chair Eklund invited public comments. There were none.

ACTION

Commissioner Youngblood moved to approve the June 10, 2026, Consent Items, excluding Item 6F, and incorporating Legal Counsel's clarification on Item 6D. Seconded by Commissioner Rohan.

The motion passed unanimously by roll call vote. (7,0,0,0)

Ayes: Alpine, DeMattei, Eklund, Friedman, Gustafson, Rohan, Youngblood
Noes: None
Absent: None
Abstain: None

PULLED CONSENT ITEM

F. **LAFCo Project No. 2024-04 Placer County Cemetery Districts Municipal Service Review and Sphere of Influence Update–Contract Amendment No. 3:** The Commission will consider an amendment to the contract for services related to the 2024-04 Placer County Cemetery District Municipal Service Review and Sphere of Influence Update contract with RSG, Inc. to extend the term of the contract through September 30, 2026.

Commissioner Gustafson provided comments.

The Interim Executive Officer Colette Santsche and Acting Assistant Executive

Officer Amanda Ross provided comments.

Chair Eklund invited public comments. There were none.

ACTION

Commissioner Gustafson moved to approve Consent Item 6F, seconded by Commissioner Youngblood.

The motion passed unanimously by roll call vote. (7,0,0,0)

Ayes: Alpine, DeMattei, Eklund, Friedman, Gustafson, Rohan, Youngblood
Noes: None
Absent: None
Abstain: None

7. PUBLIC HEARING

Resolution 26-05

A. **Final Workplan and Budget for Fiscal Year 2026-2027:** The Commission will consider adopting the Final Workplan and Budget for Fiscal Year 2026-2027.

Ms. Ross provided a summary of the updates to the Final Workplan and Budget for FY 26-27 to the Commission.

Commissioner Rohan asked questions and received clarification from Ms. Ross.

Chair Eklund invited public comments. There were none.

Commissioner Gustafson provided comments.

ACTION

Commissioner Gustafson moved to adopt Resolution 26-05 approving the Final Workplan and Budget for FY 2026-27, seconded by Commissioner DeMattei.

The motion passed unanimously by roll call vote. (7,0,0,0)

Ayes: Alpine, DeMattei, Eklund, Friedman, Gustafson, Rohan, Youngblood
Noes: None
Absent: None
Abstain: None

B. **LAFCo Project No. 2024-04 Placer County Cemetery Districts Municipal Service Review (MSR) and Sphere of Influence (SOI) Update:** The Commission will receive a presentation and the draft MSR and SOI Update for the Placer County Cemetery Districts, open a 45-day public comment period and consider setting a hearing for the Commission's August 12, 2026 meeting for action on a final MSR and SOI Update.

The Commission received a presentation and the draft MSR and SOI Update for the Placer County Cemetery Districts. Ms. Ross introduced the consulting team from RSG, Inc., who presented the draft report.

Commissioner Gustafson and Rohan asked questions and received responses from the RSG team and Ms. Ross.

Chair Eklund invited public comments. There were none.

The Commission discussed the item and provided comments.

ACTION

Commissioner Youngblood moved to open a 45-day public comment period for the Placer County Cemetery Districts MSR and SOI Update, and to set a public hearing for the August 12, 2026 meeting to consider final adoption. Seconded by Commissioner Alpine.

Commissioner Friedman asked a clarifying question and received an answer from Legal Counsel.

The motion passed by roll call vote. (6,0,1,0)

Ayes: Alpine, Eklund, Friedman, Gustafson, Rohan, Youngblood
Noes: None
Absent: DeMattei (left the dais from 4:46 PM to 4:53 PM)
Abstain: None

Resolution 26-06

C. **LAFCo Fee Schedule Update:** The Commission will consider updating the Fee Schedule for Fiscal Year 2026-2027.

   This item was continued from the April 8, 2026, Commission meeting.

Ms. Ross provided an overview of the Fee Schedule Update. Commissioner Rohan asked questions and received clarification from Ms. Ross.

Chair Eklund invited public comments. There were none.

ACTION

Commissioner Youngblood moved to adopt Resolution 26-06 updating the Fee Schedule, seconded by Commissioner Alpine.

The motion passed unanimously by roll call vote. (7,0,0,0)

Ayes: Alpine, DeMattei, Eklund, Friedman, Gustafson, Rohan, Youngblood
Noes: None
Absent: None
Abstain: None

Resolution 26-07

D. **LAFCo Policy Review and Update:** The Commission will consider approving amendments to administrative policies 2.3 (Asset Management), 2.6 (Purchasing and Procurement), 2.7 (Internal Financial Control) and 2.8 (Travel and Expense Reimbursement) and Commissioner guideline policies 3.1 (Rules of Order), 3.3 (Designation of Commissioners, Chair and Vice-Chair), and 3.5 (Standing and Ad Hoc Committees).

   This item was continued from the April 8, 2026, Commission meeting.

Commission Clerk/Analyst Amy Engle provided an overview of the proposed updates to the administrative and guideline policies.

Chair Eklund invited public comments. There were none.

Commissioner Alpine provided comments.

ACTION

Commissioner Rohan moved to adopt Resolution 26-07 approving updates to policies 2.3, 2.6, 2.7, 2.8, 3.1, 3.3, and 3.5. Seconded by Commissioner Youngblood.

The motion passed unanimously by roll call vote. (7,0,0,0)

Ayes: Alpine, DeMattei, Eklund, Friedman, Gustafson, Rohan, Youngblood
Noes: None
Absent: None
Abstain: None

8. <u>BUSINESS ITEMS</u>

A. **LAFCo Project No. 2026-01 Town of North Tahoe Incorporation– Delegation of Authority for Comprehensive Fiscal Analysis (CFA) Consulting Services Agreement:** The Commission will consider delegating authority to the Executive Officer to enter into a contract with a CFA consulting firm, subject to Chair approval.

Ms. Santsche provided an overview of the CFA selection process for the Town of North Tahoe Incorporation to the Commission. Commissioner Gustafson asked questions and received clarification from Ms. Santsche.

Chair Eklund invited public comments. There were none.

ACTION

Commissioner DeMattei moved to approve delegating authority to the Executive Officer to enter into a contract with a CFA consulting firm subject to Chair approval, seconded by Commissioner Rohan.

The motion passed unanimously by roll call vote. (7,0,0,0)

Ayes: Alpine, DeMattei, Eklund, Friedman, Gustafson, Rohan, Youngblood
Noes: None
Absent: None
Abstain: None

B. **Executive Officer's Report:** The Executive Officer will provide a report on the status of various LAFCo projects including municipal service reviews and administrative items.

Ms. Santsche provided a status update to LAFCo projects to the Commission.

Commissioner Gustafson provided comments.

9. CLOSED SESSION ATTENDANCE

The Commission will determine whether the alternate commissioners have an “essential role to play” in the following closed session item and thus may attend the closed session.

ACTION

Commissioner DeMattei moved to authorize alternate commissioners to attend closed session, seconded by Commissioner Gustafson.

The motion passed unanimously by roll call vote. (7,0,0,0)

Ayes: Alpine, DeMattei. Eklund, Friedman, Gustafson, Rohan, Youngblood
Noes: None
Absent: None
Abstain: None

10. CLOSED SESSION

PUBLIC EMPLOYEE APPOINTMENT (Gov. Code § 54954.5(e))
Title: Executive Officer

At 5:15 PM, Chair Eklund recessed to closed session. The Commission reconvened in open session at 5:24 PM.

Legal Counsel reported that by a vote of 7-0, the Commission selected a candidate to appoint as the Commission’s Executive Officer. The appointment is subject to the negotiation of a mutually acceptable employment contract, at which time the Commission will announce who the individual is.

11. CORRESPONDENCE

There were no Commissioner comments.

12. COMMISSIONER COMMENTS

Commissioner Alpine provided comments.

13. ADJOURNMENT

ACTION

Commissioner Rohan motioned to adjourn the meeting at 5:26 PM, seconded by Commissioner Gustafson.

The motion passed by roll call vote. (7,0,0,0)

Ayes: Alpine, DeMattei, Eklund, Friedman, Gustafson, Rohan, Youngblood
Noes: None
Absent: None
Abstain: None

The next Commission meeting is scheduled for Wednesday, July 8, 2026, at 4:00 PM.

Submitted by

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Amy Engle
Commission Clerk/Analyst